



Date: September 21, 2021

To: Santa Barbara Adult Education Consortium

From: Sachiko Oates, Director of Noncredit Programs, Santa Barbara City College

Subject: CAEP Year 5 Budget Modification Request

The Santa Barbara City College Adult High School Program would like to request the following modifications to our current year 5 budget.

Categories	Activities Approved	Amount Approved	Activities Proposed	Amount Proposed
1000	<ul style="list-style-type: none"> • Explore and evaluate available computer-based resources • Develop standardized template for updated AHS and GED course syllabi and contracts • Conduct student focus groups (with BGED and GED graduates) to determine needs and obstacles to transitioning to college 	\$ 15,000	<ul style="list-style-type: none"> • Explore and evaluate available computer-based resources • Develop standardized template for updated AHS and GED course syllabi and contracts 	\$ 11,000
5000	Travel and Conference	\$5,000	Webinar Participation	\$ 400
6000	NA	\$ 0	Equipment purchase for Adult High School/GED classrooms for technology integration for in-person and Hyflex classes.	\$ 8,600
Total		\$ 20,000		\$ 20,000

The approved amount in category 1000 was \$ 15,000 for multiple faculty led projects; however, one of the projects had to be delayed due to Covid and remote learning. We will postpone the student focus group project. Furthermore, while we allocated \$5,000 for travel and conference, we weren't able to use the funds due to Covid and travel restrictions. On the other hand, as we returned to campus, we realized that we need classroom IT equipment in order to address technology and digital literacy skills as well as to offer classes in a new Hyflex modality to accommodate our students' needs. The adult high school and GED programs would like to request \$ 4,000 to be transferred from category 1000 and \$4,600 from category 5000 to category 6000 to make the category 6000 budget to be \$8,600.

Thank you for your time, and consideration.